

# Employee Exit Interview Questionnaire

Employee Name

Department

Position/Title

Date of Exit

Interviewer

Reason(s) for Leaving

How would you describe your experience working here?

What did you like most about your job/department?

What did you like least or found most challenging?

Suggestions for Improving the Organization

Did you feel supported by your supervisor and colleagues?

Please elaborate

Were you given adequate training and development opportunities?

Comments

Would you consider returning to the organization in the future?

Why or why not?

Any additional comments or feedback