

Limousine Rental Checkout Inspection Form

Reservation Details

Client Name

Reservation Number

Inspection Date

Time

Vehicle Details

Vehicle Make & Model

License Plate

Odometer Reading

Exterior Inspection

☐ Body Condition

☐ Lights

☐ Windows/Mirrors

☐ Tires/Wheels

☐ Cleanliness

Notes

Interior Inspection

☐ Seats/Upholstery

☐ Interior Lighting

☐ Controls/Instrument Panel

☐ Audio/Video Equipment

☐ Cleanliness

Notes

Accessories & Amenities

☐ TV/Monitor

☐ Bar Supplies

☐ Glasses/Ice Bucket

☐ Air Conditioning/Climate

☐ WiFi

Notes

Damage/Comments

Existing Damage/Comments

Inspector's Signature

Date: