

Car Rental Windshield & Glass Damage Report

Date

Time

Location

Rental Agency

Rental Contract No.

Vehicle Make & Model

License Plate

Odometer Reading

Damage Details

Windshield / Glass Affected

Type of Damage

Size of Damage

Description of Damage

Suspected Cause of Damage

Reported to (Staff Name, Position)

Immediate Action Taken

Signatures

Rental Staff Signature

Customer Signature

Date